Australian Childcare Alliance New South Wales Policy Templates

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Why is it important to have policies?

The *Education and Care Services National Regulations* stipulate that every early childhood education and care service in Australia must have policies and procedures. It is important that the quality practices of early childhood education and care services are supported by policies that are relevant, accurate and reflect the latest industry information and service philosophy. A comprehensive set of policies, tailored to your service's unique circumstances, will help you meet the requirements of the National Quality Standards and help your service run smoothly. ACA New South Wales has developed a series of Policy Templates to help guide you through the policy development process.

The Policy Templates

Templates are designed to provide guidance on the range of issues that should be considered when developing policies for your service, and to give you a foundation from which to adapt the policies to tailor them to your individual service/s. The Policy Templates should be used as a guide only. Services should review each policy and add to them as required to ensure your individual circumstances are reflected in the final policy. Specific advice may need to be sought from relevant government authorities and/or legal/ financial advisors to suit each service's individual needs.

Please note: ACA New South Wales Policy Templates are available to current financial members only. You must be a current financial member of ACA New South Wales to keep your policy template subscription valid. Policy Templates are provided to members via secure, online access only. Please complete the order form below to subscribe.

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